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BY-LAWS
— OF —
KANAWHA COUNCIL NO. 681,
ROYAL ARCANUM.

Organized



11th May, 1882.

REGULAR MEETINGS,
First and Third Mondays,
ST. ANDREW'S HALL,
ALEXANDRA ARCADE.

HAMILTON:
A. McPherson, Printer, 3 Rebecca Street.

1894.

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ARTICLE I.

NAME.

SEC. 1. This Council shall be called and known as Kanawha Council, No. 681, R. A.

ARTICLE II.

MEETINGS.

SEC. 1. The regular meetings of this Council shall be held on the 1st and 3rd Mondays of each month.

SEC. 2. The hour of meeting shall be 8 o'clock P. M.

SEC. 3. Special meetings shall be called by the Regent upon the written request of seven members in good standing, always naming purposes of said meeting, and only such business shall be transacted as stated on the calls.

ARTICLE III.

FEES, DUES AND BENEFITS.

\$2.00 SEC. 1. The admission fee for membership shall be ~~\$4.00~~; also the fees for the Subordinate and Supervising Medical Examiners, Benefit Certificate, and also an advance assessment and the dues for the current quarter.

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SEC. 2. The annual dues shall be \$3.00, payable quarterly in advance.

SEC. 3. Sick benefits shall be the minimum amount as provided by the Subordinate Council Constitution, and payable in accordance with provisions thereof.

SEC. 4. Twenty-five dollars shall be paid to the Collector for a Loan Fund. On the day of the expiration of a call for an assessment the Collector shall pay from this fund such assessment for each member who has not paid the same, and shall immediately send to such member a bill for the assessment and twenty-five cents additional for the use of the fund. The amounts received for the use of the fund shall be added to the Loan Fund. A member failing to reimburse the Loan Fund and pay the fee for the use of the same before the expiration of twenty days from the date of the next call, shall not be entitled to the use of said fund again unless so ordered by the Council.

Provided, however, that the Collector shall not pay such assessment for a member who has, previously to said day, notified him in writing either that he wishes to be suspended upon such assessment, or that he does not wish to have the same paid for him from said fund.

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ARTICLE IV.

COMMITTEES.

SEC. 1. All auditing and financial committees must make their final report in writing, and all such reports engrossed in full on the Minute Book of the Council.

SEC. 2. Other committees' final reports may be in writing or otherwise as accepted.

ARTICLE V.

BONDS.

The Secretary shall give a bond of \$	50
Collector	300
Treasurer	500

SEC. 2. The Treasurer shall deposit all moneys received by him in a Canadian chartered bank in the name of Kanawha Council; and said moneys shall be drawn out only by cheque signed by the Regent and Treasurer.

ARTICLE VI.

RULES OF ORDER.

RULE I.—THE CHAIR.

SEC. 1.—The Regent, while presiding, shall state every question coming before the Council, and immediately before putting it to vote shall

ask, "Is the Council ready for the question?" Should no member wish to speak, he shall rise to take the question, and after he has risen no member shall speak upon it unless by consent of the Regent. He shall pronounce the votes and decisions of the Council on all subjects. His decisions on questions of order shall be without debate, unless, entertaining doubts on the point, he invite it, and he shall have the privilege of speaking on such questions from the chair. When his decision shall be appealed from, the question shall be put thus: "Will the Council sustain the chair in its decision?"

RULE II.—DEBATE.

SEC. 1. Every member when he speaks or offers a motion shall be standing, and after giving the sign of duty, respectfully address the chair, and when he has finished he shall resume his seat. While speaking he shall confine himself to the question under debate, avoiding all personalities and indecorous language.

SEC. 2. Should two or more members rise to speak at the same time, the chair shall decide which shall have the floor.

SEC. 3. No member shall interrupt another in his remarks while debating any subject before the Council, unless to call him to order for words spoken.

SEC. 4. If a member, while speaking, shall be called to order at the request of the chair, he shall cease speaking, and take his seat until the question of order has been determined, when, if permitted, he may again proceed.

SEC. 5. No member shall speak more than once on the same question until all the members wishing to speak shall have an opportunity to do so, nor more than twice without permission of the chair.

RULE III.

SEC. 1. When any communication, petition or memorial is presented, before it is read, or any vote taken on it, a brief statement of its contents shall be made by the introducer or the chair, and after it has been read a brief notice of the purport shall be entered on the journal by the Secretary.

SEC. 2. No motion shall be subject to action until seconded and stated by the chair; and at the desire of any member such motion shall be reduced to writing.

SEC. 3. Any member may call for a division of the question when the sense of it will admit.

SEC. 4. When a question is before the Council no motion shall be received unless:

To close.

The previous question.

To lay on the table.

To postpone indefinitely.

To postpone to a certain time.

To refer or to amend.

And such motions shall have the precedence in the order herein arranged, the first three to be decided without debate.

SEC. 5. After any question, except one for indefinite postponement, has been decided, any member who voted in the majority may, at the same or

next succeeding meeting. move for a reconsidera-
thereof.

SEC. 6.—The previous question can be called for by two members if seconded by a majority, and shall be put in this form: "Shall the main question be now put?" If carried, the effect shall be to cease debate. and the Regent shall proceed to take the question on the original motion, and the amendments in the order they are arranged.

SEC. 7. When three members rise in favor of taking the "Yeas" and "Nays" they shall be ordered to be so recorded.

SEC. 8 Every member present shall vote on any question before the Council, unless he is personally interested in the result, or has been excused by the Council, or is otherwise incapacitated.

SEC. 9. No brother shall leave the room while a vote is being taken on a question, nor shall any brother leave after a motion is made to close until the same has been disposed of.

SEC. 10. All further rules of order for the government of this Council, and not herein provided, shall be the common parliamentary law as laid down by Cushing in his Manual.

ARTICLE VII.

AMENDMENTS AND ALTERATIONS TO THESE BY-LAWS

SEC. 1. These By-Laws may be altered or amended from time to time, as prescribed by Section 1, Article XII, of Subordinate Constitution, but not otherwise.

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